

# **Dundee Library Board of Trustees Minutes**

February 2, 2026

Tripp Community Room, Dundee Library

Caryl called the meeting to order at 4:30 pm.

## **Roll Call/Quorum:**

Caryl Sutterby, Dusty Baker, Risa Howell, Mark Chamberlain, Helen Lawson, Elizabeth Avery, Leslie Peters, Judy McFarlin, and Marie Krause Agenda

## **Approval/Additions:**

A motion was made by Helen to approve the agenda as presented and seconded by Risa. Passed.

## **Approval of the Minutes of the December 15, 2025 meeting:**

The motion was made by Helen to accept the Minutes with the correction of the date for the next meeting. It was seconded by Risa. Passed.

## **Public Comment:**

None

## **COMMITTEE REPORTS:**

### **Financials and Monthly Expenditures:**

The motion was made to accept the financial reports as presented by Marie and seconded by Judy. Passed. Director's Report: See attached.

## **OLD BUSINESS:**

The stairwell project is complete. The new carpet looks great. It is done and paid for.

## **NEW BUSINESS 2027**

### **Library Holidays:**

Dusty will be looking at the holiday schedule and noting attendance and such to make possible changes on the holiday schedule for next year.

### **Professional Development:**

The motion to approve the closure of the library on April 9 (tentative) and June 5 to accommodate the library staff to attend Professional Development was made by Elizabeth and seconded by Helen. Passed.

### **Reimbursement Policy:**

Dusty presented a preliminary proposed policy to reimburse employees for eligible expenses incurred related to work requirements. We reviewed the policy and Dusty will present a final version digitally for approval.

### **Book Sale Dates:**

We usually hold a book sale in conjunction with Dundee Days. However, this year we decided to move the date for our sale to May 2-9 so it will not take up the space needed for our Summer Kids Programming.

### **General Comments/Discussion:**

Our next meeting will be changed from February 23 since we were delayed from meeting in January due to the MLK holiday and then the snowstorm. For this reason, we will delay meeting again until March.

### **Adjournment:**

The motion to adjourn was made at 5:28pm by Helen and seconded by Mark. Passed.

Next meeting: Monday, March 16, 2026

Respectfully submitted by Marie Krause, Secretary

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Date: \_\_\_\_\_

Welcoming and Reaching Out with Creative, Current, Innovative Programming. The Dundee Library is a welcoming hub for community resources and for creative innovative services.