

**Dundee Library Board of Trustees Minutes**  
**October 20, 2025**  
**Tripp Community Room**

**The meeting was called to order by Caryl at 4:25pm.**

**Roll Call:** Caryl Sutterby, Dusty Baker, Risa Howell, Mark Chamberlain, Judy McFarlin, Helen Lawson, Elizabeth Avery, and Marie Krause    Absent: Leslie Peters

**Agenda Additions/Approval:** A motion to approve the agenda as presented was made by Helen and seconded by Risa. Passed.

**Minutes of September 15, 2025 Meeting Approval:** The motion to approve the Minutes of September 15, 2025 as presented was made by Mark and seconded by Risa. Passed.

**Public Comment:** None

**COMMITTEE REPORTS:**

**Financials and Monthly Expenditures:**

We need to reach out to Oak Hill to inquire about our payment for our volunteer work for the chicken BBQ on July 19, 2025. We have not seen a check from them yet.

A motion to approve the Financial Reports as presented was made by Marie and seconded by Judy. Passed.

**Director's Report:** See written report attached.

A motion was made for the Board to have an FLX giving Challenge to "Step Up for the Stairs" by Elizabeth and seconded by Helen. Passed.

**OLD BUSINESS:**

**Architect Report:** Dusty will invite Christopher Brandt to come to the November Trustees Meeting to review his recommendations and answer questions about repair needs for the building.

Roof tiles are being held for us in Watkins Glen and we have contact information.

Gutters are in need of being cleaned so we will investigate who might be able to do that.

**NEW BUSINESS:**

**Zeffy Online Donations and Event Registration:**

The motion to use Zeffy for online donations and registration for events and to collect fees as applicable for some events was made by Elizabeth and seconded by Helen. Passed.

**Security Upgrade:**

Risa made a motion to have 3 new security cameras installed and one camera moved. One of the cameras will be outdoors and then added to our network for \$2,985.00. It was seconded by Mark. Passed.

**FY 2026 Budget Proposal:**

A motion was made to accept the FY 2026 Proposed Budget with Endowment Funds by Elizabeth and seconded by Helen. Passed.

A motion to approve the 2026 Employee Pay Scales with pay raises for 3 part-time clerks serving as the library's primary clerical staff, the director and creation of a maintenance position was made by Mark and seconded by Risa. Passed.

**General Comments/ Discussion:** The Board extended their appreciation for the hard work and enthusiasm Dusty Baker has demonstrated since beginning as Director.

**Adjournment:**

The motion to adjourn was made by Helen at 5:36pm and seconded by Judy. Passed.

NEXT MEETING: November 17, 2025 at 4:30pm in the Tripp Community Room.

Respectfully submitted by Marie Krause, Secretary

\_\_\_\_\_  
Date:\_\_\_\_\_

Vision Statement: Welcoming and Reaching Out with Creative, Current, Innovative Programming

Mission Statement: The Dundee Library is a welcoming hub for community resources and for creative, innovative services.

