

**Dundee Library Board of Trustees Minutes**  
**November 17, 2025**  
**Tripp Community Room, Dundee Library**

Risa called the meeting to order at 4:33pm.

**Roll Call/Quorum:** Risa Howell, Dusty Baker, Mark Chamberlain, Judy McFarlin, Marie Krause, Helen Lawson, Leslie Peters Absent: Caryl Sutterby, Elizabeth Avery

**Agenda Additions/Approval:** Motion to approve the Agenda as presented was made by Risa and seconded by Marie. Passed.

**Approval of the Minutes of the October 20, 2025 meeting:** The motion to approve the Minutes as presented was made by Risa and seconded by Mark. Passed.

**Public Comment:** None.

**Visitor: Christopher Brandt, Bero Architecture**

Mr. Brandt reviewed the recommendations they have made for the care and repairs needed to preserve our building and retain its historical character. We retain in-depth reports of their findings and recommendations. He pointed out the most pressing need is to focus on repairing the portico and then we can work on the roof later. He was very professional and answered our questions.

**COMMITTEE REPORTS:**

**Financials:** The motion to approve the financial reports was made by Marie and seconded by Risa. Passed.

**Director's Report:** See complete report attached.

**Old Business:** None

**New Business:**

Personnel: Dusty reported that he had released Lily Hall from her positions. The motion was made by Helen to hire Courtney Gibson as Account Clerk at \$20/ hour for 2 hrs./ week and to hire Kaitlin VanValkenburg to clean the library at \$17/hour for 10 hrs./week. It was seconded by Leslie. Passed.

**General Comments/Discussion:** None

**Adjournment:** The Motion to adjourn was made at 5:53pm by Helen and seconded by Mark. Passed.

Next Meeting: Monday, December 15, 2025 at 4:30pm in the Tripp community Room

Respectfully submitted by Marie Krause, Secretary

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Date: \_\_\_\_\_

**Welcoming and Reaching Out with Creative, Current, Innovative Programming**

The Dundee Library is a welcoming hub for community resources and for creative innovative services.