

Dundee Library Board of Trustees Minutes
September 15,2025
Tripp Community Room

The meeting was called to order by Caryl at 4:54pm.

Roll Call: Caryl Sutterby, Dusty Baker, Risa Howell, Mark Chamberlain, Judy McFarlin, Helen Lawson, Elizabeth Avery, Leslie Peters, Marie Krause

Agenda Additions/Approval: A motion to approve the agenda as presented was made by Helen and seconded by Risa. Passed.

Minutes of August 18, 2025 Retreat Meeting Approval: The motion was made to approve the Minutes of August 18, 2025 with the addition of a name to the Roll Call by Mark and Seconded by Helen. Passed.

Public Comment: None

COMMITTEE REPORTS:

Financial Reports and Monthly Expenditures: (see attached)

Vanguard Account is doing very well. We need to check to see if we got paid for our Oak Hill BBQ help. The motion to accept the Financial reports as presented was made by Elizabeth and seconded by Leslie. Passed.

Director's Report: See Attached.

OLD BUSINESS:

- A. Garden beds have been cleared out and restoration continues.
- B. A copy of the Architect's Site Visit Report has been given out to all members to review. We need to find out about the roofing slate tiles we supposedly have, where it is and how much with a contact phone number.

NEW BUSINESS:

- A. Review 2025 Budget Status: (see attached) We are looking for ways to economize in small ways to overcome expenses that have gone over budget in order to remain within the Budget for the fiscal year.
- B and C. (See Director's report.)
- D. Copier Services: A motion was made by Marie to charge \$.25/page for copies and \$1.00 for faxes. It was seconded by Helen. Passed.

General Comments/ Discussion:

Dusty will be attending the NYLA conference in Nov. It is in Saratoga. It will be considered work hours. He can be reimbursed for mileage.

We will change the Board meeting time to begin at 4:30pm beginning in October. It will be advertised on the website and notices around the library.

Adjournment: The motion to adjourn was made by Elizabeth at 5:58pm and seconded by Judy. Passed.

NEXT MEETING: Monday, October 20, 2025 at 4:30pm in the Tripp Community Room.

Respectfully Submitted by Marie Krause, Secretary

Date: _____

Vision Statement: Welcoming and Reaching Out with Creative, Current, Innovative Programming

Mission Statement: The Dundee Library is a welcoming hub for community resources and for creative, innovative services.