

Dundee Library Board of Trustees Minutes  
April 15, 2024  
Tripp Community Room, Dundee Library

Mia called the meeting to order at 4:30pm.

Rollcall/Quorum: Mia Clemens, Mark Chamberlain, Darla Hill, Caryl Sutterby, Helen Lawson, Risa Howell, Linda Nichols and Marie Krause.

Agenda Additions/Approval: Motion to approve the agenda as presented was made by Helen and seconded by Risa. Carried.

Minutes of March 18, 2024 Meeting Approval: Motion to approve the minutes as presented was made by Risa and seconded by Mark. Carried.

Public Comment: None

COMMITTEE REPORTS:

Financial Reports/Monthly Expenditures: (see attached)

New payroll system from the accountant is being used and Darla will train Helen.

Motion to approve the financial reports was made by Caryl and seconded by Mark. Carried.

Director's report: (see attached)- New copier arrives Thursday and STLS will connect it to the system. School Career Festival 4/17 and Fairy Tale Festival 4/22. We can add more raised beds with neighbor's approval.

New Business:

No one has been selected for the "Director of Operations" position. We need to continue looking for a qualified candidate.

The Historical Society is chosen for our August Retreat because Cobblestone will be closed. The retreat will be August 19, 2024 from 10am-2pm. Caryl will handle the catering by Steve.

Old Business:

Caryl continues to work on the Summer Concert Series. She has not sent out letters but it will happen. She asked about a Grant that was applied for by Dixon but the result is yet unknown. She said the last 2 of the 7-8 concerts will be held inside the Baptist church.

We continue the need to look for new Board Members.

Events: July 6-12 - Book Sale  
July 13 - Oak Hill Chicken BBQ

Next regular Board meeting May 20, 2024 at 5:00pm, Tripp Community Room, Dundee Library.

Adjourn: Motion to adjourn was made at 4:52pm by Darla and seconded by Helen. Carried.

\*Brian Hildreth, Executive Director of The Southern Tier Library System, conducted Trustee Education Training immediately following the Board meeting. Topic was “Roles, Responsibilities & Current Topics for Southern Tier Member Libraries.” All current trustees were in attendance. This training fulfilled the 2 hour requirement for NYS, so all current board trustees have completed their requirements.

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Marie Krause, Secretary

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Date