

Dundee Library Board of Trustees Minutes
May 19,2025
Tripp Community Room, Dundee Library

Caryl called the meeting to order at 5:12 pm.

Roll Call/Quorum: Caryl Sutterby, Linda Nichols, Helen Lawson, Risa Howell, Judy McFarlin, Leslie Peters, Mark Chamberlin, Elizabeth Avery, and Marie Krause. Mairi Bontourno (absent).

Agenda additions/approval: A motion was made by Marie to approve the agenda as given. Seconded by Helen. Passed.

Minutes of April 2025 approval: A motion was made by Mark to approve the Minutes as presented and seconded by Leslie. Passed.

Public Comment: None

COMMITTEE REPORTS (written reports only):

Financial Reports/Monthly Expenditures approval:

Funding for the completed state funded projects was received along with monies from sponsors of the Summer Concert Series and for the Bells and Motley program.

Director's Report: Linda is changing all contacts to go to Mairi so the transition is smooth. She alerted us to pay attention to projects related to upkeep of the building (roof repair, carpet, doorway canopy) so we can be ready to ask for monies to support those needs. Also advised we keep use of Dickenson to write grants. She noted that library circulation is up this year.

New Business:

We are advertising for an account person. It is a paid position for 8 hours/month with salary negotiable.

We are also advertising for a cleaning person. It is a paid position for 10 hrs./week for 2 hrs./day with salary negotiable. Elizabeth mentioned we might reach out to the Mennonite community by advertising at the Himrod Farm Supply Center.

We tabled the New Job descriptions for staff until later (maybe at the retreat in August).

Old Business:

Summer Concert Series is all ready and flyers are ready. We have funding for it already covered.

Adjourn: The motion to adjourn was made by Helen at 5:53pm and seconded by Risa. Passed.

Next meeting is June 16, 2025 at **4:30pm**. (Annual Board Training with Brian Hildreth 5-6pm.)

Other Important Dates:

June 7 - Freedom Village author at noon

July 5-12 Annual Book Sale

July 19 - Chicken BBQ at Oak Hill

Respectfully submitted by Marie Krause, Secretary

Date: _____

Vision Statement: **Welcoming and ReachingOut with Creative, Current, Innovative Programming.**

Mission Statement: **The Dundee Library is a welcoming hub for community resources and for creative innovative services.**