

Dundee Library Board of Trustees Minutes
April 21,2025
Tripp Community Room, Dundee Library

Caryl called the meeting to order at 5:00pm.

Roll Call/Quorum: Caryl Sutterby, Linda Nichols, Elizabeth Avery, Mairi Bontourno, Leslie Peters, Judy McFarlin, Helen Lawson, Risa Howell, Mark Chamberlain, Marie Krause
Public: Nick Bontourno

Agenda additions/approval: A motion was made by Helen to approve the Agenda with the addition under Old Business of discussion of Goals and Action steps and an Executive Session. Seconded by Risa. Passed.

Minutes of March 2025 approval: A motion to approve the Minutes as presented was made by Helen and seconded by Risa. Passed.

Public Comment: We are getting some gardening help from Community Service workers.

COMMITTEE REPORTS (written reports only)

Financial Reports/Monthly Expenditures approval:

Reports look different now that we are using Quick Books.

A motion to approve the financial reports as presented was made by Risa and seconded By Judy. Passed.

Director's report:

Bells and Motley program went well. They will be back in July for the Concert Series.
We are using Quick Books now and there is a learning curve. There is a user group available for help.

There is info coming from STLS about upcoming Continuing Ed. available to all.
New Facebook page is being used more since it became available.

New Business:

Chicken BBQ is July 19 at Oak Hill and a signup was being sent around. Mairi will have the sign-up.

An internal audit needs to be done of the previous year's financials. A motion was made for Caryl and Mark to complete that audit in the next couple of months by Elizabeth and seconded by Helen. Passed.

Old Business:

Caryl reported that everyone is booked for the Summer Concert Series.

Goals and Action Steps: Discussion was held regarding a need to change the second action step due to the difficulty for the staff to provide group classes, etc. while meeting their normal jobs. See attached Strategic Action in bold type.

Nick Bontouno left at 5:48pm.

A motion was made to move into Executive Session at 5:49pm by Helen and seconded by Risa. Passed.

A motion to move out of Executive Session was made at 6:25pm by Helen and seconded by Leslie. Passed

A motion to accept the resignation of Linda Nichols as Library Director on June 1st was made by Helen and seconded by Leslie. Passed

A motion was made to approve the hiring of Mairi Bontourno as Library Director on June 1st by Helen and seconded by Leslie. Passed.

A motion was made to approve Linda Nichols as Ex-Oficio Consultant as needed at a salary of \$28 per hour was made by Helen and seconded by Leslie. Passed.

Adjourn: A motion to Adjourn at 6:30pm was made by Risa and seconded by Marie. Passed.

Next meeting May 19, 2025 at 5:00pm, Tripp Community Room, Dundee Library.

June 7: Freedom Village author, noon

June 16: Board meeting at 4:30pm

(Annual Board Training with Brian Hildreth, 5-6pm)

July 5-12: Annual Book Sale

July 19: Chicken BBQ at Oak Hill

VISION STATEMENT: **Welcoming and Reaching Out with Creative, Current, Innovative Programming**

MISSION STATEMENT: **The Dundee Library is a welcoming hub for community resources and for creative innovative services.**

Respectfully Submitted by Marie Krause, Secretary

Date: _____