

Dundee Library Board of Trustees Minutes
January 27, 2025
Tripp Community Room, Dundee Library

Caryl called the meeting to order at 5:00pm.

Roll Call/Quorum: Caryl Sutterby, Helen Lawson, Risa Howell, Mark Chamberlain, Mairi Bontourno, Judy McFarlin, Leslie Peters, Marie Krause. Absent: Linda Nichols (vacation).

Agenda additions/approval: A motion was made by Helen to approve the agenda with the addition of an item to New Business regarding Cleanup and seconded by Risa. Carried.

Minutes of December 2024 Meeting approval: A motion was made to approve the Minutes as presented by Risa and seconded by Helen. Carried.

Public Comment: Nick Bontourno attended because he is helping with the financial reports.

COMMITTEE REPORTS:

Financial Reports/Monthly Expenditures: There were issues printing out the financial reports so we were unable to review them. Extra money was withdrawn to cover the insurance bill this month. A motion was made to table the approval of the Financial reports for December until next month's meeting by Risa and seconded by Marie.

Director's Report: An indoor Spring Cleanup Sale is being planned for March 10. Items from cleaning out various storage spaces along with books will be by donation. Items that do not sell will be made available during Dundee Days. Vanguard contact needs updating. Helen will work on it. The 200th anniversary of the Erie Canal is being celebrated during the month of April by a rotating Pictorial Exhibit that will be brought in and by a program by Bells and Motley of songs and stories about the Erie Canal. A grant was procured to pay for this and the hope is to involve the Mennonite community.

New Business:

A motion was made by Helen to approve the purchase of a new Director Computer from STLS for \$792. It was seconded by Mark. Carried.

Caryl made a motion to approve an annual week of paid vacation for Mairi. It was seconded by Helen. Carried.

Caryl asked that we look into whether we have a policy or schedule allowing for paid employee vacations and if it does not exist we need to create it. Also Caryl wants us to review Executive Sessions and understand what is covered this way and what is explained in the Minutes.

Old Business:

A motion was made by Helen to approve Judy McFarlin as a Trustee of the Dundee Library for a term of 3 years beginning February 2025. It was seconded by Risa. Carried.

A motion was made by Mark to approve Leslie Peters as Trustee of the Dundee Library for a one year term beginning February 2025. It was seconded by Helen. Carried.

Adjourn: Helen made the motion to adjourn at 5:44pm. Seconded by Marie. Carried.

**NEXT MEETING: February 24, 2025 at 5:00pm in the Tripp Community Room,
Dundee Library**

Respectfully Submitted by: _____

Date: _____

Vision Statement: **Welcoming and Reaching out with Creative, Current, Innovative
Programming**

Mission Statement: **The Dundee Library is a welcoming hub for community
Resources and for creative innovative services.**