

Dundee Library Board of Trustees Minutes
August 19, 2024
Retreat at Dundee Area Historical Society, 26 Seneca Street

The meeting was called to order at 10:12 am by Mia Clemens.

Roll Call/ Quorum: Mia Clemens, Linda Nichols, Caryl Sutterby, Mairi Bontorno, Risa Howell, Helen Lawson, Marie Krause Excused: Darla Hill and Mark Chamberlain

Agenda additions/approval: A motion was made to approve the agenda with the exclusion of the Board Meetings and Holiday Schedules for 2025 (to be discussed in September) by Caryl, seconded by Helen, passed.

Minutes: A motion was made by Helen to approve the Minutes for July 2024 as presented, Seconded by Risa, passed.

Public Comment: None

COMMITTEE REPORTS

Financial Reports: A motion was made by Caryl to approve the financial reports as presented. It was seconded by Helen and passed.

Director's Report: (see attached)

New Business

Budget 2025: The motion to approve the budget was made by Caryl and seconded by Helen. Passed.

Policy Review (Review policies adopted or reviewed in 2019)

A motion was made by Risa to reapprove the following policies: Code of Ethics, Conflict of Interest, Open Meetings, Capital Fund, Discipline Policy, Sexual Harassment, Whistleblower and Library Bill of Rights. It was seconded by Helen and passed.

The Disaster Preparedness, Circulation and Tripp Room Use Policy will be updated and reviewed for approval next month.

Strategic Plan outline 2025-2028:

Each month we will look at and work on a part of the Strategic plan for the future. In Sept. we will look at the Vision Statement and then in October the Mission Statement and follow with the Goals and Objectives.

Old Business

Summer Concert Series Report by Caryl:

The concert series is going well. We need to make a financial donation to the Baptist Church due to the support they have given on evenings that have been wet or rainy.

Currently we are collecting shoes for Keuka Comfort Home until Oct 1st.

Great Give Back (October 19) During the month of October we will collect personal care items to be donated to the Dundee Food Pantry.

Adjourn: The motion to adjourn at 11:42 am was made by Risa and seconded by Helen.
Passed.

Next meeting: September 16, 2024 at 5pm in the Tripp Community Room, Dundee Library.

Respectfully submitted by Marie Krause, Secretary

Date: _____