

Dundee Library Board of Trustees Minutes
February 26, 2024
Tripp Community Room, Dundee Library

Meeting was called to order at 5:00pm.

Roll Call/Quorum: Mia Clemens, Linda Nichols, Mark Chamberlain, Darla Hill, Caryl Sutterby, Risa Howell, Helen Lawson, Marie Krause and one guest

Agenda addition/approval: A motion to approve the agenda was made by Helen, seconded by Risa, passed.

Minutes of January 2024 meeting approval: A motion was made by Caryl to approve the Minutes as presented and seconded by Mark. Passed.

Public Comment: Made later in the meeting by guest, Pam Amie, who shared her appreciation for the work the library does in our community.

COMMITTEE REPORTS

Financial: Darla pointed out the large amount paid to Insurance which will even out as the year progresses and the overspending on salaries due to the State requirement to pay sick leave and the need to pay interim help. A motion was made by Helen to approve the financial statements as presented and seconded by Risa. Passed.

Director's Report:

We will be receiving 500 pair of eclipse glasses for people with library cards. We are able to connect with NASA for Solar Eclipse Activities for Libraries so there will be programs made available.

We received \$1400 from Yates County Youth Bureau to help with youth programming. We will also be involved with the Summer Work Program which allowed us to hire Trinity last summer.

Book sale will be July 6 - 12th.

Oak Hill Chicken BBQ will be July 13th which is a fundraiser for the Dundee Library.

July 12 and August 18th Tanglewood Nature Center is scheduled.

August 1st is a Dinosaur Show.

We are buying T-shirts for staff and Board members for summer.

*Also see attached report sent via email to all Board members.

New Business:

Endowment Income: We put 75% of the Endowment Income in the Capital Fund for building maintenance. (75% of \$11,270 equals \$8,453.) A motion was made by Caryl

to deposit 75% of the Endowment income (\$8,453) into the Capital Fund, seconded by Helen. Passed.

SAM Insurance coverage: Sexual Abuse and Molestation coverage is included in our current insurance policy.

Annual Report to NYS: Linda has completed this report and it has been sent on to the State. A motion to approve this report was made by Risa, seconded by Darla. Passed.

FAX Fees: We are no longer charged any fees for faxes so a motion was made by Darla to drop the charges to library patrons needing materials faxed. Seconded by Helen. Passed.

Old Business:

Reminder to Board Members to complete 2 hrs. of workshops annually. Linda will ask Brian Hildreth to come do a presentation for us.

We will be losing a Board Member the end of the year so continue to look for persons wanting to serve in this capacity.

Adjourn: The motion to adjourn the meeting at 5:23 pm was made by Darla and seconded by Mark. Passed.

Next regular meeting will be March 18, 2024, Tripp Community Room.

Respectfully submitted by Marie Krause, Secretary

_____ Date: _____