

Dundee Library Board of Trustees Minutes
December 18,2023
Tripp Community Room, Dundee Library

Meeting was called to order at 5:00pm.

Roll Call/Quorum: Mia Clemens, Caryl Sutterby, Mark Chamberlain,
Risa Howell, Helen Lawson, Darla Hill, Linda Nichols and
Marie Krause Absent: Taylor Sullivan
Visitors: Nancy Bailey

Agenda additions/Approval: A motion was made to approve the agenda with additions by Caryl and seconded by Helen. Passed.

Minutes of November meeting approval: Helen made a motion to approve the November Minutes, seconded by Mark. Passed.

Public Comment: Nancy Bailey, representing Yates Community Endowment, briefed us on the organization and its mission. She encouraged us regarding the availability of monies for use within the Yates county community should we find a need they might fulfill.

Committee Reports:

Financial: Caryl made a motion to accept the financial reports as presented. Second was made by Helen. Passed.

Darla presented a list of Monthly Recurring Expenditures for 2024.

A motion was made to approve this list for 2024 by Risa and seconded by Helen. Passed.

Director's Report: Requirements for grants from the NY Council for the Arts have changed so Linda thought we might apply for a grant from them to use for the summer concert series to pay for a more well known group for a change.

A motion was made by Darla to request a grant of \$1000 to \$1500 from NY Council of the Arts which was seconded by Mark. Passed.

New Business:

A motion was made to appoint Linda Hardy as substitute for PJ during her absence for medical reasons. Linda will work in January 2024 at a salary of \$15.25/ hour. Motion was made by Caryl and seconded by Darla. Passed.

A bequest of \$20,000 was received from the Estate of Gail Eyer. A motion was made by Caryl to accept the bequest and move it into the Vanguard endowment fund as soon as possible. Seconded by Helen. Passed.

A motion was made by Caryl to approve a Public Comment Policy for the Dundee Library which designates the rules and procedures for public comment at regular Board of Trustees meetings. Second was made by Mark. Passed.

Old Business:

A meeting will take place Weds. to clarify what remains to be done regarding the storm windows, who (ACP or Marbles) will do what and when it will be completed. The work needs to be finished by the end of June to meet the grant requirements.

Adjourn: A motion was made to adjourn the meeting at 6:05 pm by Caryl
And seconded by Helen. Passed.

Next regular meeting will be January 22, 2024 (changed due to MLK day) 5:00 pm, Tripp Community Room.

Marie Krause, Substitute Secretary

Date