

## CODE of ETHICS

In order to conduct Library business with the highest ethical standards, the Board of Trustees and employees of the Dundee Library will observe the following general rules:

### 1. Each trustee will

- Avoid conflicts of interest or the appearance of such conflicts. Disclosure of any relationship the Trustee has with a person or entity will be in accordance with current Conflict of Interest Policy and Disclosure of Interest Policy.
- Refuse gifts of any kind that create an appearance of an impropriety or undue influence.
- Work cooperatively with the other Trustees/employees. Accept formal decisions and policies of the Board majority and support the majority decision in public statements and actions.
- Not disclose confidential information, unless disclosure is required by the Freedom of Information Law or other applicable laws.
- Ensure the Library Director and employees operate the Library in compliance with all applicable laws, regulations and policies.
- Represent the best interests of the Dundee Library and community residents, without violating the public trust.
- Attend and actively participate in meetings and fulfill the responsibilities of trusteeship including membership on Board committees.

### 2. The Board of Trustees will

- Transact Library business only at Board meetings for which required notice has been made public in compliance with the Open Public Meeting Law.
- Respect differing roles of the Library Director and Trustees.
- Observe the Board of Trustee policies for public, law enforcement and media inquiries.
- Seek legal and other professional counsel as decided by the majority Trustee decision.
- Support the American Library Bill of Rights, the Dundee Library Director and employees to resist censorship of library materials by groups or individuals.