

Minutes of the Dundee Library Board of Trustees Meeting
January 25, 2021

Meeting called to order: 5:00 pm

Roll Call/Quorum: Mia Clemens, Caryl Sutterby (remote), Randy Rucker, Heidi Fryburger, Darla Hill, Sheree LaMountain, Linda Nichols, Amy Fleet

Public Comment: Herb Carpenter thanked the Board for hiring him as Clerk of the Works for the building project. He will be available to work in the spring if needed.

Motions Made/Seconded/Carried:

Approve agenda with additions (Add Herb Carpenter to public comment, Oakhill BBQ and Taylor Sullivan (new board member) to New Business).

Approve Minutes from December 21, 2020 meeting.

Approve December Financial Reports. Attached.

Approve December Monthly Expenditures. Attached.

Approve 2021 Dundee Library Service Providers and Store Charge Accounts. Attached.

Approve 2021 Bills Report. Attached.

Agree that financial bills generated from activities associated with special grant money do not need to be approved by Board.

Approve two designated signers, Mia Clemens and Darla Hill, on Vanguard account. Only one signer is necessary at one time.

Approve Darla Hill and Linda Nichols to use 75% of yearly designated Vanguard profit for building fund as needed. 2020 designated funds available: \$20,730.

Approve permission for Linda Nichols to apply for 2022 NYS building proposal. Energy efficient windows (replacing the 1920s/1970 windows), and furnaces will be requested along with replacing front stairs and removing carpet on landing near back stairs.

Approve Sick Leave Policy with changes. Attached.

Approve addition of Taylor Sullivan to Board of Directors. Her term will be from tonight until Dec. 31, 2023.

Director Report: attached.

Youth Services Report: attached

Other: Oak Hill BBQ fund raisers will be scheduled for the summer/fall by Sheree LaMountain.

Received Certificate of Occupancy.

Certificate of Substantial Completion will be received after final walk through with architect, library director, contractor and Clerk of the Works.

Flooding on Christmas Eve and New Years resolved.

Seeking a person(s) to assist with the financial committee which would meet three times a year to discuss investments.

Meeting adjourned: 6:20 pm

Next meeting February 22, 2021 5 PM

Respectfully submitted

Heidi Fryburger, secretary