

Minutes of the Dundee Library Board of Trustees Meeting
February 22, 2021
Library Tripp Community Room

Meeting called to order: 5:00 pm

Roll Call/Quorum: Mia Clemens, Caryl Sutterby, Randy Rucker, Heidi Fryburger, Darla Hill, Sheree LaMountain, Linda Nichols, Amy Fleet, Taylor Howell (excused absence)

Agenda

Motion to approve agenda with one addition to New Business made by Darla, seconded by Caryl and carried.

Minutes of January 25, 2021

_____ Motion to approve minutes with corrections made by Sheree, seconded by Darla, passed and carried.

Public Comment

_____ N/A

Update on Construction

We received the final billing until spring.

There has been substantial completion of the building project. Tripp Community Room can now be used at 25% capacity (up to 20 people). Form to be signed is at the front desk. Refrigerator is still on back order.

Committee Reports

Financial Reports:

Attached. Motion made by Caryl, seconded by Sheree and carried, to approve financial reports.

Summer Concerts: Board agreed to host summer concerts. We will try to have six concerts during July and August. Fund raising and band selection will begin in March. The Village of Dresden contacted us for help with their concerts.

Director Report

Attached. Additionally, Linda would like to schedule a grand opening in May. Doors will be open normally in May after grand opening. Coffee will be available in upstairs cafe. No food will be sold.

Youth Services Report

Attached. Additionally, Amy would like to try an adult book club. Montour Falls has approached us to share resources for an adult club. Amy would like to apply for a \$10,000 grant when we officially reopen.

Unfinished Business

_____ N/A

New Business

Motion made by Darla to talk about increasing cleaning staff hours temporarily.
Seconded by Sheree and carried.

Motion made by Caryl, seconded by Darla and carried to increase hours for cleaning staff from 2.5 hours 3x/week to 4 hours 3x/week for 3 months to clean up construction dust then reevaluate after 3 months.

Motion made by Darla, seconded by Sheree and carried to approve the submission of the Annual Report.

Motion made by Caryl and seconded by Randy and carried to approve 2021 Trustee Committees list. Attached.

Sheree discussed snow removal by Rutherfords (our vendor for this service). If snow has not been removed by appropriate time, the library staff will call Rutherfords and request the plowing and be sure to request the salting of the back parking lot. This will prevent potential injury to library users and provide maximum parking space.

Motion made by Randy, seconded by Heidi and carried to adjourn meeting at 6:12 pm.

Next meeting

March 15, 2021 5 pm at the Tripp Community Room.

New Board members reminded to attend March 18 STLS Trustee Training online from 4-5 pm.

Heidi Fryburger, secretary

Date