

Minutes of the Dundee Library Board of Trustees Meeting

June 19, 2023

Library Tripp Community Room

Mia called the meeting to order at 5:00 pm.

RollCall/Quorum:

Mia Clemens, Helen Lawson, Risa Howell, Marie Krause, Mark Chamberlain,
Linda Nichols

Excused: Darla Hill, Taylor Sullivan and Carol Sutterby

A Quorum was present.

Agenda

Motion to approve agenda as presented was made by Helen, seconded and carried.

Minutes of May 15, 2023 approval

Motion to approve Minutes was made by Helen, seconded and carried.
(Minutes and reports need to be in Linda's office in the book within 2 weeks of the Board meeting even if they have not yet been approved.)

Public Comment

John Antes attended the meeting and stated he did not resign his position doing 6 hours of maintenance work monthly. He also bought tables for the children for outdoors and wanted to either get a tax statement as a donation or if the library did not want them he would take them to the Children's Center. (He will pick them up and take them to the Children's Center where they will get more use.)

Committee Reports

List of Service Providers for Recurring Bills - Motion was made to approve this list retroactive to January 1, 2023 by Risa, seconded and carried.

A Sign-up List was passed around for all to volunteer to help work the fundraiser BBQ on July 8, 2023 at Oak Hill

Financial Reports - A motion to approve the financial reports was made by

Mark, seconded and carried.

Director Report - See Attached

Work is being accomplished regarding the Autism Grant. There is no interest in participating in the upcoming parades. Could not connect regarding a hotspot for the Museum. Passes are available to borrow for entry to the Buffalo Zoo and a Ceramic Art Museum as part of an STLS program.

Youth Services Report-

None

New Business-

Termination of Employment Substitute Clerk - A motion was made to accept the termination of employment of the substitute clerk, Brenda Keegan, by Mark, seconded and carried.

Retirement - Linda Hardy's last day will be the 24th of June after 11 years working at Dundee Library. Her retirement party will be June 24, 2023 at 2pm. A motion was made by Helen to get a \$100 gift card from Tabora for her, seconded and carried. Marie will go to Tabora to get it for us.

Tree Removal - Maple tree in the backyard has to be taken down. There are 6 walnut trees that could be removed and the cost is less to do it all at once. LJ Tree Service has quoted \$3,050 to remove all of them. A motion was made to allocate \$3,100 to have the trees removed by LJ Tree Service by Helen, seconded and carried.

Hot Water Heater/Children's Bathroom - Work needs to be done to replace and install a new water heater and repair water damage to the wall and secure the vanity. See attached estimate from Best Man for \$2500.00. A motion was made to replace the hotwater heater and fix the bathroom walls and vanity by Mark, seconded and carried.

A motion was made to get rid of the OneScreen whiteboard by Risa, seconded and carried. Linda will work on that.

Old Business-

Summer Concert - \$1000 was donated and arrangements are coming along.

Steps/Windows - NYS construction grant- Hopefully the leaking problem is resolved. Front steps were extended adding one more step so they will be less steep. Railings will be only on the sides per building code. Weather permitting concrete will be poured this week and sidewalk work continues as well. Work is still being done finding windows that match existing ones. They will have storm windows and not plexiglass.

Retreat - planned for August 21, 2023 at Cobblestone, 10am - 1or2 pm. Hoping

all Trustees will be able to attend.

Adjourn

Helen made a motion to adjourn the meeting at 5:55 pm which was seconded and carried.

Next meeting: July 17, 2023 at 5:00 pm

Marie Krause

Marie Krause, Trustee (acting secretary)

June 21, 2023

Date